



Executive Director of The River Center

ABOUT THE RIVER CENTER

The River Center is a 501(c)(3) nonprofit family and community resource center in Peterborough, NH. It has served the needs of children, families, and individuals in ten towns in the eastern Monadnock Region for over 30 years. The River Center's vision is that everyone in the region is thriving. To achieve that goal, its mission is to provide parent education, family support, economic opportunity programs, and community connections to strengthen individuals and families.

The River Center began as The Parent Guidance Center in 1990, with a focus on parent education and support. The Parent Guidance Center became The Family Center in 2003, and from 2005-2009, housed the 5-year federally funded "Under One Roof Project," whose mission was to promote the inclusion of individuals with developmental disabilities through meaningful work and recreation. In 2010, The Family Center and The River Center Community Resource Center merged to become The River Center Family and Community Resource Center. Designated by the Wellness and Primary Prevention Council of the NH legislature as a Family Resource Center of Quality (FRC-Q), The River Center has an annual budget of approximately \$500K, and operates thanks to grants, charitable giving, and support from the towns it serves.

POSITION OVERVIEW

The River Center seeks a dynamic, experienced, and organized leader to oversee a small staff of full- and part-time employees and volunteers, and to coordinate all aspects of its operations. This role requires:

- a background in family support services,
- effective management skills to oversee high-quality program delivery,
- the ability to foster a collaborative team environment,
- a commitment to building strong community partnerships and relationships with stakeholders, including the Board of Trustees and its committees, and

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- a proven track record of effective fundraising, fiscal management, and compliance with federal, state, and local requirements.

QUALIFICATIONS

The Executive Director should also possess strong written communication skills and be comfortable speaking in a variety of formal and informal settings.

The ideal candidate will have a bachelor's degree and three years of management and supervisory experience in the social service sector. Proficiency in Microsoft Office Suite is preferred. Compensation is negotiable.

HOW TO APPLY

Not sure you check every box? Don't let doubts hold you back! The River Center welcomes applications from individuals who are passionate about making a difference in the lives of those we serve and have the leadership skills to drive our programs forward.

The application deadline is Monday, January 6, 2025. To apply, email a cover letter and resume to: trcboard@rivercenternh.org.

The River Center is an Equal Opportunity Employer and does not discriminate based on age, ancestry, color, disability, ethnicity, marital status, military status, national origin, political identity, race, religion, sex, gender identity or expression, sexual orientation, socioeconomic background, or any other bases in accordance with applicable federal, state, and local law.